

LEARN Executive Committee Meeting Summary
April 29, 2022
LEARN, 44 Hatches Hill Road
Old Lyme, CT 06371
Remote Meeting via zoom

Present: Craig Esposito; Chair, Aaron Daniels; Vice Chair, Robert Mitchell; Fiscal Officer, Rita Volkmann; Secretary Katherine Ericson; LEARN Executive Director, Cynthia Ritchie; Superintendent, New London Public Schools

Guest: CFO, Michael Belden, Accounting Coordinator, Maria Cuadros, Catherine Steel, East Lyme board representative

Not in attendance: Maryann O'Donnell; Superintendent, Clinton Public Schools

Meeting began 8:36 am

- 1.0 Nominating Committee presented the 2022-2023 slate of officers to bring to the board
Chair- Craig Esposito
Vice Chair- Aaron Daniels
Fiscal Officer- Robert Mitchell
Secretary- Rita Volkmann
- 2.0 Preliminary Review of the LEARN 2022-2023 Budget presented by CFO, Michael Belden and Maria Cuadros. The proposed budget was reviewed and will be brought before the full board at the May meeting and voted upon at the June meeting.
- 3.0 RMMS Boiler Repair
Per Board Policy, the Executive Committee can approve expenses over \$25,000 if the contractor is currently on the state bid list. EMCOR is on the state bid list and also has the a service contract with LEARN for routine maintenance.
Motion to approve quote of \$43,301 submitted by EMCOR Services New England Mechanical for the RMMS boiler repair by Mitchell, second by Volkmann
Motion passed unanimously.
- 4.0 Review May Agenda- The committee reviewed the May agenda and suggested to replace the Superintendent's presentation with the CFO's 2022-2023 proposed budget review presentation due to the amount of material to cover. Also to move the discussion of the Executive Director's evaluation to Educational perspective.
- 5.0 Goodwin Riverside Magnet School Position
Motion to approve, Kimberlee Matthews, as the new principal of the Riverside Magnet School located on the Goodwin University campus at a salary of \$134,000 by Mitchell, second by Daniels
Motion approved unanimously.

Student Support Services Position
Motion to approve new TFS SSS Supervisor, Courtney Sugarman, at a salary of \$108,110 by Mitchell, second by Esposito
Motion passed unanimously
- 6.0 Discussion of Evaluation of the Executive Director- The committee reviewed Mrs. Ericson's end of year self-reflection which will be shared with the full board at the May meeting. A vote on the Executive Director's evaluation will be conducted at the June meeting.

Meeting adjourned at 10:08am